

Activity/ Situation	MUSIC, DANCE and DRAMA DURING PANDEMIC <small>This risk assessment must be read in conjunction with the WIDER OPENING of SCHOOL risk assessment</small>			
Location	Trinity Academy Eppleby Forcett – Preschool and Reception			
Persons at Risk	Pupils <input checked="" type="checkbox"/>	Employees <input checked="" type="checkbox"/>	Visitors <input checked="" type="checkbox"/>	Contractors <input type="checkbox"/>
HAZARD(S)	<p><i>Note: this list is not exhaustive and must be adapted for your own needs</i></p> <ul style="list-style-type: none"> * Contact Between Individuals Not Minimised and Social Distancing Measures Not Followed * Cumulative Aerosol Transmission * Shared Resources * Inadequate Hand Washing/Personal Hygiene 			
CONTROL MEASURES	ADDITIONAL INFORMATION	YES	NO	N/A
<p><i>Note: you must amend and adapt this generic risk assessment to suit your own needs by selecting the controls from the examples provided (adding and amending others where necessary) and then evaluate the overall risk for the activity/situation.</i></p>				
<p>Contact Between Individuals Not Minimised and Social Distancing Measures Not Followed</p>				
Adults maintain a 2 metre distance from each other, and from children	Younger children are not able to socially distance effectively.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Individual lessons in music, dance and drama can resume in schools		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
During 1-2-1 lessons 2 metres social distancing between pupil and teacher is maintained		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Particular care is taken in music, dance and drama lessons to observe social distancing where possible	This may limit group activity in these subjects in terms of numbers in each group. It will also prevent physical correction by teachers and contact between pupils in dance and drama	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where it is necessary to use peripatetic teachers, those individuals will be expected to comply with the school's arrangements for managing and minimising risk, including taking particular care to minimise contact and maintain as much distance as possible from other staff		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If a teacher is operating on a peripatetic basis, and operating across multiple groups or individuals, it is important that they do not attend a lesson if they are unwell or are having any symptoms associated with coronavirus (COVID-19) such as fever, a new and sustained cough, loss of sense of taste or smell		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

School ensures that peripatetic teachers maintain distancing requirements with each group they teach		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School ensures that peripatetic teachers avoid situations where distancing requirements are broken; for an example demonstrating partnering work in dancing		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School ensures that peripatetic teachers make efforts to reduce the number of groups taught and locations in school worked in, to reduce the number of contacts made		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
In individual lessons for music, dance and drama, social distancing should be maintained, meaning teachers should not provide physical correction		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cumulative Aerosol Transmission				
Any background or accompanying music is kept to levels which do not encourage teachers or other performers to raise their voices unduly	Staff have signed to comply with our risk assessments.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microphones are used to reduce the need for shouting or prolonged periods of loud speaking or singing		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If planning an indoor or outdoor face-to-face performance in front of a live audience, schools should follow the latest advice in the DCMS guidance, implementing events in the lowest risk order as described	Performing Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If planning an outdoor performance particular consideration given to the guidance on delivering outdoor events	Outdoor Events	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Playing instruments and singing in groups should take place outdoors wherever possible	Already in our main risk assessment – all staff aware. If indoors, consider limiting the numbers in relation to the space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If playing indoors, use a room with as much space as possible, for example, larger rooms	Rooms with high ceilings are expected to enable dilution of aerosol transmission	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If playing indoors, numbers are limited to account for ventilation of the space and the ability to social distance		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Singing, wind and brass playing should not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow (at least 10l/s/person for all present, including		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

audiences) and strict social distancing and mitigation as described below can be maintained				
In the smaller groups where these activities can take place, schools should observe strict social distancing between each singer and player, and between singers and players, and any other people such as conductors, other musicians, or accompanists	Already in our main risk assessment – all staff aware. Current guidance is that if the activity is face-to-face and without mitigating actions, 2 metres is appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pupils should be positioned back-to-back or side-to-side when playing or singing (rather than face-to-face)	Already in our main risk assessment – all staff aware.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wind and brass players are positioned so that the air from their instrument does not blow into another player		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shared Resources				
If possible, do not share microphones	If they are shared, follow the guidance on handling equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avoid sharing instruments and equipment wherever possible	Place name labels on equipment to help identify the designated user, for example, percussionists' own sticks and mallets	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If instruments and equipment have to be shared they are disinfected regularly (including any packing cases, handles, props, chairs, microphones and music stands) and always between users, following government guidance on cleaning and handling equipment	Instruments should be cleaned by the pupils playing them, where possible Hygiene: Guidance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handling of music scores, parts and scripts is limited to the individual using them		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The number of suppliers is limited when hiring instruments and equipment		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schools should agree whose responsibility cleaning hired instruments is with the suppliers		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hire equipment, pupil's own instruments, instruments brought on site by peripatetic teachers, tools or other equipment is cleaned on arrival and before first use		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Equipment, pupil's own instruments and instruments brought on site by peripatetic teachers should be stored in a clean location if brought on site before they are needed, and they should be cleaned before first use and before returning the instrument		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pick up and drop off collection points are created, to avoid passing equipment such as props, scripts, scores and microphones hand-to-hand		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Inadequate Hand Washing/Hygiene				
Handwashing, with soap and water, of 20 seconds duration takes place before and after handling equipment and before and after lessons	Regular handwashing already in place – See main risk assessment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you consulted with the people/representatives undertaking the activity as part of the preparation of this risk assessment	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
What is the level of risk for this activity/situation with existing control measures	High <input checked="" type="checkbox"/>	Med <input type="checkbox"/>	Low <input type="checkbox"/>	
Is the risk adequately controlled with existing control measures	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
Have you identified any further control measures needed to control the risk and recorded them in the action plan	Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>	
ACTION PLAN (insert additional rows if required)	To be actioned by			
Further control measures to reduce risks <i>so far as is reasonably practicable</i>	Name	Date		
State overall risk level assigned to the task AFTER implementation of control and action plan measures taken as a result of this risk assessment	High <input checked="" type="checkbox"/>	Med <input type="checkbox"/>	Low <input checked="" type="checkbox"/>	
Is such a risk level deemed to be as low as reasonably practical?	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
Is activity still acceptable with this level of risk?	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
If no, has this been escalated to senior leadership team?	Yes <input type="checkbox"/>		No <input type="checkbox"/>	
Assessor(s):	Mrs K. Williamson	Signature(s):	KJWilliamson	
Position(s):	Executive headteacher			
Date:	20/10/2020	Review Date:	09/11/2020 30/11/2020	
Distribution: ALL Staff				

Risk rating	Action
HIGH	Urgently review/add controls & monitor, notify H&S Team (if Likely or Highly Likely – stop work, seek competent advice)
MEDIUM	Review/add controls (as far as reasonably practicable) & monitor
LOW	Monitor control measures

POTENTIAL OUTCOME		LIKELIHOOD		POTENTIAL OUTCOME					
Catastrophic	Fatal injury/permanent disability	Highly likely	More likely to occur						
Major	RIDDOR reportable Specified Injury/Disease/Dangerous Occurrence	Likely	↓						
Moderate	RIDDOR reportable over 7 day injury	Possible							
Minor	Minor injury (requiring first aid)	Unlikely	Less likely to occur						
Insignificant	Minor injury	Remote							
				Remote	Unlikely	Possible	Likely	Highly Likely	

LIKELIHOOD