

Trinity Academy Eppleby Forcett and Middleton Tyas

Wednesday April 3rd 2019 at 8.30 p.m. at Middleton Tyas

FGB meeting minutes

Present:		
Kate Williamson	Executive Headteacher	KW*
Debbie McLean	Associate member, Head of School, EFMT	DM*
Ben Gatrill	Staff governor, EFMT	BG*
Sharon Beasley	Parent governor, EFMT	SB*
Dawn Gilderoy	Co-opted governor, EFMT (Chair, EFMT)	DG*
Shahzad Younis	Co-opted governor, EFMT	SY*
In attendance:		
Dominique Adams	Clerk to the governing board	DA*
Sophie Watson	Clerk to governors	SW*
4/18	Welcome Governors were welcomed to the meeting, in particular the new governor, Shahzad Younis.	
5/18	Apologies Apologies were received from Andrew Vaux, Fraser Brown, Tina Reid and Doreen Liston. Apologies accepted and consented to.	
6/18	Committee membership and link roles The following committee membership was agreed: <ul style="list-style-type: none"> • SY, FB and AV to join the resources committee The following link governor roles were agreed: <ul style="list-style-type: none"> • FB: Knowledge of the world • SY: English and Computing 	
7/18	Minutes of the FGB meeting November 22nd 2018 The minutes of the meeting held on November 22 nd 2018 were agreed as a correct record and signed by the vice-chair.	
8/18	Constitution of the governing body A discussion was held regarding the possibility of re-constituting the governing body. Governors were advised that when the two schools federated the governing bodies were brought together and at the time, it had been agreed that it was important to keep the skills during this time of change, but through turnover the governing body would reduce to a manageable size. The governing body at EFMT currently has 16 governors on their Instrument of Government, and Richmond has 12 governors. The Diocese suggests a governing body size of 10. A suggestion was made to reduce the governing body to 12 to include: 3 parent governors, 3 Co-opted Foundation governors, 1 head teacher, 1 ex-officio Foundation governor, 1 staff governor and 3 co-opted governors and governors were asked whether to amend the constitution or to try to recruit	

Signed.....

Date.....

	<p>new governors.</p> <p>Governors commented that the governing body now has a good skill set and it is not necessarily beneficial to look for more, unless a skills gap is highlighted or if there are problems being quorate. It was also suggested that time was needed to let the new governors settle in.</p> <p>Agreed: Governors agreed unanimously to keep the governing body as it is, and not to actively recruit unless a skills gap is identified or if a potential candidate comes forward.</p>	
9/18	<p>Timing of school day – EFMT</p> <p>Currently the times of the school days at Eppleby Forcett and Middleton Tyas are staggered to cater for the split sites. The mornings are working well, but the end of the day is not working as well.</p> <p>At Middleton Tyas, the day ends at 3.15pm, and the KS1 children have 2 fifteen- minute playtimes during the day.</p> <p>At Eppleby Forcett, the days ends at 3.30pm and the Reception children do not have playtime, as the structure is different, therefore a longer day for these children.</p> <p>The proposal is for the EF day to end at 3.00pm and the bus can collect the EF children and arrive at MT at 3.15pm.</p> <p>It was noted that wraparound care is available at both sites.</p> <p>It was agreed that a consultation of all parents affected should take place including those currently with children at the school, and those who have registered for September.</p> <p>GQ: Would there be staff implications?</p> <p>Answer: No, the teacher would be able to travel with the children on the bus, which would be beneficial for the parents who would then be able to have contact time with the teacher.</p> <p>This will be taken to both the resources and curriculum meeting and KW to consult parents.</p> <p>Agreed: Governors unanimously agreed in principle with this proposal.</p>	
10/18	<p>AOB</p> <p>There was no other business.</p>	
11/18	<p>Date of next meeting</p> <ul style="list-style-type: none"> • Thursday July 18th 2019 at 6.00pm at Richmond 	
12/18	<p>The meeting closed at 9.00pm.</p>	
	<p>Please note: The colour coding links to the three key roles of governance questioning;</p> <p>RED for ‘setting strategic direction’, BLUE for ‘holding Headteacher to account for educational performance’ and GREEN for ‘ensuring financial health, probity and value for money’.</p>	

Signed.....

Date.....